

# Canadian Orthopedic Residency Programs Structured Reference Letter\*

Applicant's Name:  CaRMS ID No:

Reference Provided By:

Present Position:  Professorial Rank (if applicable): \_\_\_\_\_

Institution/Group Practice Name:

Specialty:

Email:  Telephone Number:

**BACKGROUND INFORMATION**

1. Length of clinical or professional contact with applicant:

- < 1 month                       1-2 years  
 1-12 months                       2+ years

2. Nature of contact with applicant: (Check all that apply)

- Extended direct clinical contact (> 20 hrs/week)       Know indirectly through others/evaluations  
 Limited direct clinical contact (< 20 hrs/week)       Committee prepared letter of recommendation  
 Direct research contact                       Other (Please describe): \_\_\_\_\_

**QUALIFICATIONS FOR ORTHOPEDIC SURGERY**

*Compared to other orthopedic applicants, rank this student by placing an "X" in the appropriate percentile category. \*The ranking is listed from lowest to highest.\* (For example, a student ranked in the 100th percentile is the most highly qualified.)*

1. Patient Care – Ability to develop and justify an appropriate differential diagnosis and a cohesive treatment plan.

Cannot assess

10<sup>th</sup>    20<sup>th</sup>    30<sup>th</sup>    40<sup>th</sup>    50<sup>th</sup>    60<sup>th</sup>    70<sup>th</sup>    80<sup>th</sup>    90<sup>th</sup>    100<sup>th</sup>

2. Medical Knowledge – Level of general and orthopedic-specific medical knowledge.

Cannot assess

10<sup>th</sup>    20<sup>th</sup>    30<sup>th</sup>    40<sup>th</sup>    50<sup>th</sup>    60<sup>th</sup>    70<sup>th</sup>    80<sup>th</sup>    90<sup>th</sup>    100<sup>th</sup>

3. Interpersonal and Communication Skills – Ability to interact effectively with others on the health care team and communicate in an effective and caring manner with patients and their families.

Cannot assess

10<sup>th</sup>    20<sup>th</sup>    30<sup>th</sup>    40<sup>th</sup>    50<sup>th</sup>    60<sup>th</sup>    70<sup>th</sup>    80<sup>th</sup>    90<sup>th</sup>    100<sup>th</sup>

4. Procedural Skills – Ability to perform surgical tasks in a competent manner.

Cannot assess

10<sup>th</sup>    20<sup>th</sup>    30<sup>th</sup>    40<sup>th</sup>    50<sup>th</sup>    60<sup>th</sup>    70<sup>th</sup>    80<sup>th</sup>    90<sup>th</sup>    100<sup>th</sup>

Applicant's Name:

CaRMS ID No:

5. *Research* – Ability to identify a question and to formulate and execute a cogent research plan.

|                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10 <sup>th</sup>         | 20 <sup>th</sup>         | 30 <sup>th</sup>         | 40 <sup>th</sup>         | 50 <sup>th</sup>         | 60 <sup>th</sup>         | 70 <sup>th</sup>         | 80 <sup>th</sup>         | 90 <sup>th</sup>         | 100 <sup>th</sup>        |                          |

Cannot assess

**GLOBAL ASSESSMENT**

1. *Ability to Work Within a Team* – Ability to understand how their role contributes to the common goals of the entire care team.

|                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10 <sup>th</sup>         | 20 <sup>th</sup>         | 30 <sup>th</sup>         | 40 <sup>th</sup>         | 50 <sup>th</sup>         | 60 <sup>th</sup>         | 70 <sup>th</sup>         | 80 <sup>th</sup>         | 90 <sup>th</sup>         | 100 <sup>th</sup>        |                          |

Cannot assess

2. *Professionalism* – Quality of work ethic, altruism, professional demeanor, and willingness to assume responsibility.

|                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10 <sup>th</sup>         | 20 <sup>th</sup>         | 30 <sup>th</sup>         | 40 <sup>th</sup>         | 50 <sup>th</sup>         | 60 <sup>th</sup>         | 70 <sup>th</sup>         | 80 <sup>th</sup>         | 90 <sup>th</sup>         | 100 <sup>th</sup>        |                          |

Cannot assess

3. *Initiative and Drive* – Ability to stay oriented to a goal and see tasks to completion.

|                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10 <sup>th</sup>         | 20 <sup>th</sup>         | 30 <sup>th</sup>         | 40 <sup>th</sup>         | 50 <sup>th</sup>         | 60 <sup>th</sup>         | 70 <sup>th</sup>         | 80 <sup>th</sup>         | 90 <sup>th</sup>         | 100 <sup>th</sup>        |                          |

Cannot assess

4. *Commitment to Orthopedic Surgery* – Thoughtfulness in choosing his or her career path compared to other medical students you know.

|                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10 <sup>th</sup>         | 20 <sup>th</sup>         | 30 <sup>th</sup>         | 40 <sup>th</sup>         | 50 <sup>th</sup>         | 60 <sup>th</sup>         | 70 <sup>th</sup>         | 80 <sup>th</sup>         | 90 <sup>th</sup>         | 100 <sup>th</sup>        |                          |

Cannot assess

**SUMMATIVE STATEMENT**

*Ideally, where do you think that this applicant will be placed on your final rank list? If you are not involved in a formal ranking process, where would you like to see this applicant ranked?*

- Ranked to  
guarantee a match
- High rank  
(upper 1/3)
- Middle rank  
(middle 1/3)
- Low rank  
(lower 1/3)

**PERSONAL COMMENTS (2,000 character limit)**

The applicant has waived his or her right to see this letter

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*This form was developed by the American Orthopaedic Association Council of Orthopedic Residency Directors as the AOA/CORD Standardized Letter of Recommendation, and licensed with permission to the Canadian Orthopaedic Association for use in the Canadian Orthopedic Residency match (CaRMS match).**