



Anesthesiology Structured Reference Letter

Applicant Name:

Referee Name:

Field of Practice:

Job Title/Academic position:

Title:

Email:

The candidate named above is applying for a position in an Anesthesia residency. Thank you for agreeing to act as a referee. Please complete this Structured Reference Letter in lieu of a traditional narrative reference letter. If you are unable to complete the form in one sitting, please make sure you save your progress before leaving this page.

Confidentiality of Content

Please indicate if the applicant had an opportunity to review the content of this letter before submission to CaRMS:

- ☐ The applicant did not have the opportunity to review the content of this letter before submission to CaRMS
- ☐ The applicant had the opportunity to review the content of this letter before submission to CaRMS

Conflict of Interest

I declare that I have not, at any point during the time I have known this applicant, had a relationship with this applicant that could be construed as a conflict of interest. This may include but is not limited to being related, a close friend, business associate or treating physician.

- ☐ I declare no conflict of interest
- ☐ I may have a conflict of interest

Briefly explain: _____

Context of Working Relationship

I have known the above-mentioned person for ____ years and/or ____ months.

In what capacity do you know the candidate (professional, educational, etc.)? Please clarify if you have never worked with the candidate clinically.

Assessment of Applicant

Please rate and provide examples of the following:

1. **Data Collection, Clinical Synthesis, and Application of Knowledge:** How effectively does the candidate collect relevant history, examination findings and investigations and integrate these into a coherent understanding of patients?

- ☐ Exceptional
- ☐ Above Average
- ☐ Average
- ☐ Below Average
- ☐ Unable to assess

Comments:

2. **Medical Reasoning, Problem-Solving, and Clinical Judgment:** How effectively does the candidate analyze clinical problems, prioritize differential diagnoses, anticipate complications? Please provide examples that demonstrate the candidate's problem-solving abilities, adaptability and clinical judgement.

- ☐ Exceptional
- ☐ Above Average
- ☐ Average
- ☐ Below Average
- ☐ Unable to assess

Comments:

3. **Maturity & Teachability:** How does the candidate demonstrate insight and maturity, including accurate self assessment, commitment to assigned tasks, ability to cope with challenges or setbacks, adaptability, and independence? Please comment on their receptiveness to feedback, growth mindset, and willingness to learn and improve.

- ☐ Exceptional
- ☐ Above Average
- ☐ Average
- ☐ Below Average
- ☐ Unable to assess

Comments:

4. **Interpersonal Skills & Teamwork:** How effectively does the candidate work as part of a team? Please address communication skills, rapport, cooperation, attitudes toward supervision, empathy, sensitivity to others, and professionalism amongst both peers and faculty.

- ☐ Exceptional
- ☐ Above Average
- ☐ Average
- ☐ Below Average
- ☐ Unable to assess

Comments:

5. **Work Ethic & Self-Motivation:** How would you describe the candidate's work ethic and self-motivation, including initiative, responsibility-taking, reliability, and sustained effort toward achieving goals? Please provide examples that illustrate their level of motivation and dedication.

☐ Exceptional

☐ Above Average

☐ Average

☐ Below Average

☐ Unable to assess

Comments:

Academic or Professional Concerns

To your knowledge, has there ever been any academic discipline or professional concerns involving this applicant?

☐ No

☐ Yes

If yes, please specify:

Personal Comments

Please enter any other comments that you have about the candidate. This could include further comments about their performance, other areas of involvement (e.g., advocacy, leadership, accomplishments, academic achievements) or any strengths or weaknesses not covered above.

Global Assessment

How does this trainee compare to other medical students you have worked with who are interested in anesthesiology?

- ☐ Top 5%
- ☐ Top 10%
- ☐ Top 25%
- ☐ Top 50%
- ☐ Bottom 50%

Recommendation

Please select one of the following:

- ☐ I would highly recommend this applicant without reservation
- ☐ I would recommend this applicant
- ☐ I would recommend this applicant with some reservation
- ☐ I would not recommend this applicant